

CLEANING / GARDENING ATTENDANCE SCHEDULE

PROPERTY / ADDRESS	CLEANING		GARDENING		ADDITIONAL INFORMATION
	FREQUENCY/DAYS	DETAILS	FREQUENCY	DETAILS	
Grange Walk SE1 3DY	Weekly Wednesday - PM	<ul style="list-style-type: none"> • Sweep staircase/main entrance/mop/disinfect • Clean communal doors • Dust/polish window sills/ ledges/bannister/balustrades • Sweep driveway, car park & litter pick • Sweep disinfect bin area 	Monthly	<ul style="list-style-type: none"> • Cut back vines / prune trees to forecourt 	<ul style="list-style-type: none"> • Report bulk rubbish • Report lighting defects • Report sightings out of the ordinray
Tyrols Road, SE23 1HW	Weekly Wednesday - AM	<ul style="list-style-type: none"> • Sweep entrance, clean communal door • Dust/polish window sills/ ledges/bannister/balustrades • Dust skirting/handrail, remove cobwebs • Vacuum carpet areas • Sweep disinfect bin area & litter pick 	N/A	N/A	<ul style="list-style-type: none"> • Report bulk rubbish • Report lighting defects • Report sightings out of the ordinray
Meeting House Lane SE15 2TU	Weekly Thursday - AM	<ul style="list-style-type: none"> • Sweep entrance, clean communal door • Dust/polish window sills/ ledges/bannister/balustrades • Dust skirting/handrail, remove cobwebs • Vacuum carpet areas • Sweep disinfect bin area & litter pick 	Monthly	<ul style="list-style-type: none"> • Deweed and cut back all green areas 	<ul style="list-style-type: none"> • Report bulk rubbish • Report lighting defects • Report sightings out of the ordinray

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Gipsy Hill SE19 1QG	Weekly Tuesday - AM	<ul style="list-style-type: none"> Sweep entrance, clean communal door Dust/polish window sills/ ledges/bannister/balustrades Dust skirting/handrail, remove cobwebs Vacuum carpet areas Sweep disinfect bin area & litter pick Sweep front, side & rear car park 	Monthly	<ul style="list-style-type: none"> Mow all lawns and trim edges. Weed and clean car park 	<ul style="list-style-type: none"> Report bulk rubbish Report lighting defects Report sightings out of the ordinray
Chalcott Mews SW16 1EA	Weekly Friday – AM	<ul style="list-style-type: none"> Litter pick / sweep front, side & rear car park 	Monthly	<ul style="list-style-type: none"> Mow lawn Litter pick / remove leaves 	<ul style="list-style-type: none"> Report bulk rubbish Report lighting defects Report sightings out of the ordinray
Admiralty Close SE8 4SS	Weekly Friday – PM	<ul style="list-style-type: none"> Sweep entrance, clean communal door Dust/polish window sills/ ledges/bannister/balustrades Dust skirting/handrail, remove cobwebs Vacuum carpet areas Sweep disinfect bin area & litter pick 	N/A	N/A	<ul style="list-style-type: none"> Report bulk rubbish Report lighting defects Report sightings out of the ordinray

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48-49 Byfield Close SE16 5GY	Weekly Tuesday – PM	<ul style="list-style-type: none"> Sweep entrance, clean communal door Dust/polish window sills/ ledges/bannister/balustrades Dust skirting/handrail, remove cobwebs Vacuum carpet areas Sweep disinfect bin area & litter pick Sweep front, side & rear car park 	Monthly	<ul style="list-style-type: none"> Mow all lawns and trim edges. Weed and clean car park 	<ul style="list-style-type: none"> Report bulk rubbish Report lighting defects Report sightings out of the ordinray
45 Knollys Road SW16 2JJ	Weekly	<ul style="list-style-type: none"> Sweep staircase/main entrance/mop/disinfect Clean communal doors Dust/polish window sills/ ledges/bannister/balustrades Sweep driveway, car park & litter pick Sweep disinfect bin area 	Monthly	<ul style="list-style-type: none"> Mow all lawns and trim edges. Weed and clean car park 	<ul style="list-style-type: none"> Report bulk rubbish Report lighting defects Report sightings out of the ordinray
Childers Street SE8 5BT	Weekly	<ul style="list-style-type: none"> Sweep entrance, clean communal door Dust/polish window sills/ ledges/bannister/balustrades Dust skirting/handrail, remove cobwebs Vacuum carpet areas Sweep disinfect bin area & litter pick Sweep front, side & rear car park 	Monthly	<ul style="list-style-type: none"> Cut back vines / prune trees to forecourt 	<ul style="list-style-type: none"> Report bulk rubbish Report lighting defects Report sightings out of the ordinray
Lingham Street SW9 9HF	N/A	N/A	Monthly	<ul style="list-style-type: none"> Deweed car park & tidy 	

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Grantham Road SW9 9DJ	N/A	N/A	Monthly	<ul style="list-style-type: none"> Deweed car park & tidy 	
Limekiln Drive SE7 7JA	N/A	N/A	Monthly	<ul style="list-style-type: none"> Deweed car park, trim all edges 	
29 -38 Carr Grove SE18 5HH	N/A	N/A	Monthly	<ul style="list-style-type: none"> Mow all lawns Remove all litter, leaves from external 	
37-47 Byfield Close SE16 5GY	N/A	N/A	Twice Yearly	<ul style="list-style-type: none"> Deweed, mow all lawns and trim all edges 	
Ackroyd Close SE23 1DN	N/A	N/A	Twice Yearly	<ul style="list-style-type: none"> Deweed, mow all lawns and trim all edges 	
Concannon Road SW2 5AB	N/A	N/A	Twice Yearly	<ul style="list-style-type: none"> Deweed, mow all lawns and trim all edges 	
Duval Court SE22 8LL	N/A	N/A	Twice Yearly	<ul style="list-style-type: none"> Deweed, mow all lawns and trim all edges 	
Jemingham Road SE14 5NW	N/A	N/A	Twice Yearly	<ul style="list-style-type: none"> Deweed, mow all lawns and trim all edges 	
Plumstead Common Rd SE18 7PG	N/A	N/A	Twice Yearly	<ul style="list-style-type: none"> Deweed, mow all lawns and trim all edges 	
Santley Street SW4 7QE	N/A	N/A	Twice Yearly	<ul style="list-style-type: none"> Deweed, mow all lawns and trim all edges 	
34-40 Carr Grove SE18 5HT	N/A	N/A	Twice Yearly	<ul style="list-style-type: none"> Deweed, mow all lawns and trim all edges 	
Raeburn Street SW2 5QU	N/A	N/A	Twice Yearly	<ul style="list-style-type: none"> Deweed, mow all lawns and trim all edges 	